

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DRAFT Forward Plan of Key Decisions – 1 April 2012

The Forward Plan contains brief details of Key Decisions that the Council is likely to take over the next four month period. You will also find details of contacts who can provide further information and hear your views. **Please note that the dates of some of the decisions may change from month to month, please check with Committee Services on 01462 474403 before deciding to attend a meeting.**

Decision required and date first appearing on Plan	Overview and Scrutiny	Decision Maker	Date of Decision	Main Consultees	Method of Consultation	Relevant Documents	Costs or Savings	Portfolio Holder and Contact Officer
North Hertfordshire Museum & Community Facility – Development Agreement 08/11		Council	to be determined (March 2012)	Project Board Portfolio Holder CMT Arts, Museums & Heritage Forum	Project Board and Meetings	Report	Revenue Saving £160k Capital cost £4.23m	Cllr Tricia Cowley john.robinson@north-herts.gov.uk 01462 474655
Priorities for the District 2012/13 03/12		Council	12 Apr 2012 (via Cabinet on 20 Mar 2012)	Portfolio Holder, SMT	Meetings	Report	Nil	Cllr Mrs C.P.A.Strong norma.atlay@north-herts.gov.uk 01462 474297
Section 40 Localism Act – Adoption of a revised Pay Policy 03/12		Council	12 Apr 2012 (via Cabinet on 20 Mar 2012)	Cabinet CMT Staff Consultation Forum Trade Unions	Meetings	Report Localism Act Section 40 draft guidance	None	Councillor Lynda Needham John.robinson@north-herts.gov.uk 01462 474655
Shared Services – Detailed Business Case for Shared Services with East Herts DC and Stevenage BC 03/12		Cabinet	19 Jun 2012	Portfolio Holders SMT Affected Staff	Meetings	Report Business Case	TBA	Cllr T.W. Hone norma.atlay@north-herts.gov.uk 01462 474297
Revenue Outturn Report 2011/12 03/12	Finance, Audit & Risk Committee	Cabinet	19 Jun 2012	Budget Holders; DMTs SMT Challenge Board	Meetings	Budget Papers	£16.6M net estimated annual budget 2011/12	Cllr Terry Hone tim.neill@north-herts.gov.uk 01462 474461

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Capital Programme Outturn 2011/12 03/12	Finance, Audit & Risk Committee	Cabinet	19 Jun 2012	Budget Holders; DMTs SMT Challenge Board	Meetings	Budget Papers	£6.9M estimated programme 2011/12	Cllr Terry Hone tim.neill@north-herts.gov.uk 01462 474461
Land Disposal – Dark Lane, Sandon 12/11		Cabinet	19 Jun 2012	Portfolio Holder; Baldock & District Committee	Meetings	Report	TBA	Cllr Terry Hone andrew.cavanagh@north-herts.gov.uk 01462 474243
Adoption of a Statement of Licensing Policy in respect of the Licensing Act 2003 (following amendments to primary legislation) 04/12		Council	12 July 2012 (via Licensing & Appeals Cttee - date tbc)	Public Licence Holders Elected Members Responsible Authorities Licensing & Appeals Committee	Online consultation	Existing Policy Legislative Changes Proposed Policy Report	None	Cllr Bernard Lovewell steven.cobb@north-herts.gov.uk 01462 474833
Draft Core Strategy Community Infrastructure Levy Charging Schedule 01/12	Overview & Scrutiny Committee	Cabinet	31 Jul 2012	Industry Stakeholders Residents; Parish Councils;	Online consultation; Written comments;	Charging Schedule	TBA	Cllr Tom Brindley andy.beavan@north-herts.gov.uk 01462 474317
Preferred Options Land Allocations Development Plan Document (DPD) 04/12	Overview & Scrutiny Committee (TBC)	Cabinet	31 Jul 2012	Community Groups; Residents; Parish Councils; LSP Members	Online consultation; Written comments; Press Release	Preferred Options DPD	TBA	Cllr Tom Brindley andy.beavan@north-herts.gov.uk 01462 474317
Financial Management Strategy 2013 - 2019 04/12	Finance, Audit & Risk Committee	Council (via Cabinet)	6 Sep (via 31 July 2012)	SMT Challenge Board	Meetings	Budget Papers Corporate Plan	£15.6M net estimated annual budget	Cllr Terry Hone norma.atlay@north-herts.gov.uk 01462 474297

NORTH HERTFORDSHIRE DISTRICT COUNCIL
PENDING ITEMS

Decision required and date first appearing on Plan	Overview and Scrutiny	Decision Maker	Date of Decision	Main Consultees	Method of Consultation	Relevant Documents	Costs or Savings	Portfolio Holder and Contact Officer
Audited Statement of Accounts 2011/12 06/12		Finance, Audit & Risk Cttee	20 Sept 2012	SMT Challenge Board	Meetings	Closure working papers	£16.6M net annual budget	Cllr Terry Hone norma.atlay@north-herts.gov.uk 01462 474297
1st Quarter Revenue Monitoring 2012/13 06/12	Finance, Audit & Risk Committee	Cabinet	25 Sept 2012	Budget Holders; DMTs SMT Challenge Board	Meetings	Budget Papers	£15.6M net annual budget 2012/13	Cllr Terry Hone tim.neill@north-herts.gov.uk 01462 474461
1 st Quarter Capital Monitoring 2012/13 06/12	Finance, Audit & Risk Committee	Cabinet	25 Sept 2012	Budget Holders; DMTs SMT Challenge Board	Meetings	Budget Papers	£7.923M programme 2012/13	Cllr Terry Hone tim.neill@north-herts.gov.uk 01462 474461
Corporate Business Planning - Efficiency & Investment Proposals 2013/14 06/12	Finance, Audit & Risk Committee	Cabinet	25 Sept 2012	Budget Holders; DMTs SMT Challenge Board	Meetings	Budget papers	£15.6M net annual budget 2012/13	Cllr Terry Hone norma.atlay@north-herts.gov.uk 01462 474297
Core Strategy – Proposed Submission Development Plan Document (DPD) 05/08	Overview & Scrutiny Committee	Cabinet	Oct 2012	Community Groups; Residents; Parish Councils; LSP Members	Online consultation; Written comments; Press Release	DPD	TBA	Cllr Tom Brindley andy.beavan@north-herts.gov.uk 01462 474317
Development Policies – Proposed Submission DPD 05/08	Overview & Scrutiny Committee	Cabinet	Oct 2012	Community Groups; Residents; Parish Councils; LSP Members	Online consultation; Written comments; Press Release	DPD	TBA	Cllr Tom Brindley andy.beavan@north-herts.gov.uk 01462 474317
2nd Quarter Revenue Monitoring 2012/13 09/12	Finance, Audit & Risk Committee	Cabinet	11 Dec 2012	Budget Holders; DMTs SMT	Meetings	Budget Papers	£15.6M net annual budget 2012/13	Cllr Terry Hone tim.neill@north-herts.gov.uk 01462 474461

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2nd Quarter Capital Monitoring 2012/13 09/12	Finance, Audit & Risk Committee	Cabinet	11 Dec 2012	Budget Holders; DMTs SMT	Meetings	Budget Papers	£5.9M programme 2012/13	Cllr Terry Hone tim.neill@north-herts.gov.uk 01462 474461
Corporate Business Planning - Draft Budget 2013/14 09/12	Finance, Audit & Risk Committee	Cabinet	11 Dec 2012	Budget Holders; SMT; Member Workshops	Meetings	Budget Papers	£15.6M net estimated annual budget 2012/13	Cllr Terry Hone Cllr Claire Strong norma.atlay@north-herts.gov.uk 01462 474297
Setting of Council Tax Base for 2013/2014 09/12		Council Tax Setting Cttee.	11 Dec 2012			Tax Base Calculation	None	Cllr Terry Hone Howard.crompton@north-herts.gov.uk 01462 47
Treasury Strategy Mid Year Report 2012/13 06/12	Finance, Audit & Risk Committee	Council (via Cabinet)	13 Dec 2012 (via 25 Sept 2012)	SMT Challenge Board	Meetings	Treasury Strategy and Procedures	N/A	Cllr Terry Hone tim.neill@north-herts.gov.uk 01462 474461
Corporate Business Planning 2013/14 Budget Setting 10/12	Finance, Audit & Risk Committee	Council (via Cabinet)	13 Feb 2013 (via 29 Jan 2013)	Budget Holders; SMT; Challenge Board	Meetings	Budget Papers	£15.6M net estimated annual budget 2012/13	Cllr Terry Hone Cllr Claire Strong norma.atlay@north-herts.gov.uk 01462 474297
Capital Programme 2013/14 onwards 10/12	Finance, Audit & Risk Committee	Council (via Cabinet)	13 Feb 2013 (via 29 Jan 2013)	Budget Holders; SMT; Challenge Board	Meetings	Budget Papers	£5.9M estimated programme 2012/13	Cllr Terry Hone tim.neill@north-herts.gov.uk 01462 474461
Treasury Management Strategy 10/12	Finance, Audit & Risk Committee	Council (via Cabinet)	13 Feb 2013 (via 29 Jan 2013)	SMT	Meetings	Treasury Strategy and Procedures	N/A	Cllr Terry Hone tim.neill@north-herts.gov.uk 01462 474461
3 rd Quarter Revenue Monitoring 2012/13 11/12	Finance, Audit & Risk Committee	Cabinet	19 Feb 2013	Budget Holders; DMTs SMT Challenge Board	Meetings	Budget Papers	£15.6M net annual budget 2012/13	Cllr Terry Hone tim.neill@north-herts.gov.uk 01462 474461
3 rd Quarter Capital Monitoring 2012/13 11/12	Finance, Audit & Risk Committee	Cabinet	19 Feb 2013	Budget Holders; DMTs SMT Challenge Board	Meetings	Budget Papers	£5.9M programme 2012/13	Cllr Terry Hone tim.neill@north-herts.gov.uk 01462 474461

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Council Tax Resolution 2013/14 11/12		Council Tax Setting Cttee.	28 Feb 2013	SMT	Meetings		Precept of £9.9million for 2012/13	Cllr Terry Hone norma.atlay@north-herts.gov.uk 01462 474297
SNAP - Preferred Options for Development 08/09	Overview & Scrutiny Committee	Cabinet	TBA	Informal Member Steering Group, Portfolio Holder	Meetings	SNAP Preferred Options Consultation document	Costs (shared with SBC) within existing budgets	Cllr. Tom Brindley andy.beavan@north-herts.gov.uk 01462 474626
Adoption of a Strategic Tenancy Policy 04/11	Overview & Scrutiny Committee	Cabinet	TBA	Portfolio Holder, Registered Providers	Meetings and consultation documents	Proposed policy	Neutral	Cllr Bernard Lovewell martin.lawrence@north-herts.gov.uk 01462 474250